

CAXTON PARISH COUNCIL

**Minutes of the Meeting of the Parish Council held in the Village Hall
on Thursday 10 November 2022 starting at at 8.10 pm**

Present: Councillors: A Halket (Chairman), L Kelly, I Duncombe, Anne Esposito and C Peters.

In attendance: 1 member of the public, District Cllr Peter Sandford, District Cllr Mark Howell and Mrs Gail Stoehr (Clerk).

Comments & observations from members of the public and reports from District & County Councillors

District Councillor Peter Sandford spoke to his previously circulated written report, which covered:

- Community Chest funding of up to £1500 was available.
- Funding for electric charging points. More information is to follow.
- The aircraft noise nuisance to local villages. District Cllr Tumi Hawkins was taking the lead on this.
- The 18 bus service.

District Cllr Mark Howell reported on:

- The complaints process.
- The congestion charging online consultation. The closing date is 23 December.
- Bus service – use it or lose it. The Mayor was subsidising the service by sometimes £20 per person.
- The A428 consultation.
- The SCDC four day week.

The Chairman had reported poor road markings to CCC.

With reference to item 4.1, Val Gape explained that the Langwith and Barnard Charity had held no meetings since 2020. It was a small charity and was solvent.

1. Apologies for absence and declarations of interest

1.1 To receive written apologies for absence and reasons

Apologies had been received from Cllr Halpin (work commitment) and Cllr Bates (unwell).

1.2 To receive declarations of interests from councillors on items on the agenda

Cllr Halket declared an interest in item 4.5 as the Parish Council's representative to the Village Hall, and the existence of his dispensation.

1.3 To receive written requests for dispensations and to grant any requests for dispensation as appropriate

None.

2. To approve the minutes of the September meeting

RESOLVED that the minutes of the meeting on 8 September be approved and signed by the Chairman. (Prop AH, 2nd LK, unanimous)

3. To co-opt to fill any vacancies resulting from insufficient candidates at election and to make arrangements for any remaining vacancies to be filled

RESOLVED to co-opt Anne Esposito and Christina Peters as members of the Parish Council. (Prop AH, 2nd LK, unanimous)

Cllrs Esposito and Peters signed their Declarations of Acceptance of Office before taking their seats.

4. To consider matters arising from the minutes

4.1 (12) To consider Parish Council appointments for: Memorial Site and Langwith & Barnard Trust

RESOLVED to make the following appointments:

Memorial site – Cllr Peters.

Langwith and Barnard Trust – Malcolm Sewell if he is willing to continue.

4.2 (4.2) SCDC Community Champions and request for communications and alerts to be published on the Parish Council's website

RESOLVED that Cllr Halket be appointed as SCDC Community Champion and that he be granted access to update the website.

4.3 (4.4) To consider quotations for RoSPA repairs and proposal for works

RESOLVED to receive Cllr Kelly's written report on the RoSPA works plus additional works following his inspection and quotations received.

RESOLVED to contract Nigglex at a cost of £1836.50 subject to their holding an appropriate level of public liability insurance.

RESOLVED that a play equipment training course of approximately £450 be booked for Cllr Kelly should he wish to attend so that he may undertake maintenance repairs on the play equipment.

RESOLVED that Cllr Kelly should purchase two signs stating "Polite notice – Please clean up after your dogs" at a cost of approximately £20.00 and that Cllr Kelly be reimbursed.

RESOLVED to write off the old signs.

On a proposition by the Chairman, the order of business was varied to take item 4.5 next.

4.5 (7.2) To consider any quotations received for Village Hall roof repair

RESOLVED, noting that three quotations had been sought, to consider the two quotes received.

RESOLVED to accept the quotation from Alpha Roofing to repair the roof and fix the verge over the door, for the sum of £2,850.00 plus VAT, to be funded from the Village Hall reserve. (Prop ID, 2nd LK, unanimous)

4.4 (4.5) Report on speed camera data and proposal for a second speed camera

RESOLVED to receive Cllr Kelly's written report on the speed camera.

RESOLVED that Cllr Kelly should meet with Morelock and produce a costed proposal to be brought to the next meeting.

RESOLVED with regard to the CCC LHI scheme invitation to bid, to seek at time extension or hold an extra-ordinary meeting if required.

RESOLVED that Cllr Kelly should draw up a proposal for a camera and yellow lines on Ermine Street for a bid under the LHI scheme. The Parish Council budget has £2800 available (water fountain, brackets and £500 budgeted for the 2021/2022 scheme).

RESOLVED that Cllr Esposito should undertake research on speeding.

RESOLVED that Cllr Halket should draw up his suggestion for speed reducing measures in Gransden Road for a bid under the LHI.

RESOLVED to consider all these proposals at the next meeting and reach a decision then on the Council's submission to the LHI..

5. Local matters and members' items for info only unless stated

5.1 Reports on local matters for information only

None.

5.2 Proposal that the Parish Council considers a request from a resident for dredging the brook, the cost, and how this might be funded

RESOLVED having received a verbal report from the Chairman and looked at the quotation received and noting that under the highway gullies are the County Council's responsibility for maintenance that the Chairman should send the quote into the County Council and pursue this further.

6. Planning and Tree Works

6.1 Applications received since the last meeting

- 6.1.1 22/04321/REM – Firs Farm, St Peter's Street – Reserved matters application for access, appearance, landscaping, layout and scale for the erection of 1 no. new 5 bedroom dwelling and garage following outline planning permission S/2294/16/OL

Cllr Esposito declared an interest.

RESOLVED to make no recommendation.

- 6.1.2 22/00850/CONDA – 30 Bourn Road – Submission of details required by condition 2 (Materials) of planning permission 22/00850/S73

RESOLVED to make no comment.

6.2 SCDC Decision notices

- 6.1.1 22/04321/REM – Firs Farm, St Peter's Street – Reserved matters application for access, appearance, landscaping, layout and scale for the erection of 1 no. new 5 bedroom dwelling and garage following outline planning permission S/2294/16/OL

- 6.1.2 22/00850/CONDA – 30 Bourn Road – Submission of details required by condition 2 (Materials) of planning permission 22/00850/S73

6.2 SCDC notifications - to note any received

- 6.2.1 22/03549/FUL – The Old Barn, St Peter's Street – Repair, conversion and extension to existing barn to form 1 no. dwelling house and the construction of an outbuilding to contain 2 no. car spaces plus bins and cycles store – Permission refused.

- 6.2.2 S/2235/18/COND5 – Caxton Parish Church, Ermine Street – Discharge of condition 5 (Precise details of any underpinning, masonry repairs or other structural intervention) – Condition discharged in full

- 6.2.3 S/2234/18/COND5 – Caxton Parish Church, Ermine Street – Discharge of condition 5 (Archaeological written scheme of investigation (WSI)) – Condition discharged in part

- 6.2.4 21/040421/CONDA – Land at Firs Farm, St Peter's Street – Submission of details required by condition 2 (External materials) of reserved matters application 21/04042/REM – Condition discharged in full

- 6.2.5 S/4832/18/CONDC – Firs Farm, St Peter's Street – Submission of details required by condition 5 (Biodiversity enhancement plan) and 12 (Energy assessment and SAP calculations) of planning permission S/4832/18/OL – Condition discharged in full.

6.3 Tree works applications – to consider any received

- 6.3.1 22/1142/TTCA – 24 Ermine Street – To note response made between meetings

RESOLVED to note that the Clerk used delegated powers to respond between meetings. The Parish Council made no comment.

7. Finance and procedure

- 7.1 To receive the financial report and approve the payment of bills

RESOLVED to receive the financial report and that the payments as listed be approved for payment, plus CCC (street light energy) £13.88. (Prop LK, 2nd AH, unanimous)

Salaries	£171.24
CAMSAR (S137)	£100.00
CCC (LHI 21/22 Passive speed)	£3000.00
CCC (Street light energy)	£13.88
LGS Services (Admin support Sept)	£690.63
LGS Services (Admin support Oct)	£659.34
Buchans (Grass cutting)	£452.16

Buchans (Grass cutting)	£695.76
Buchans (Grass cutting)	£476.16
Buchans (Grass cutting)	£452.16

Receipt of the precept was noted.

7.2 To consider any quotes for urgent works required because of risk and Clerk's use of delegated powers

RESOLVED to note that the Clerk used delegated powers as follows:

Street light energy - The Clerk and the Chairman had been delegated to accept a quotation. The Council has had an outstanding complaint with OPUS for charging a) the incorrect rate since June 2022 and b) for charging for a decommissioned MPAN. A quotation had been sought for a fixed rate but a price was not provided by Opus therefore the Council would be on a variable rate with the Government's discount applied.

7.3 To consider play equipment checks reports

Nothing further to report. Cllr Kelly carries out a regular check.

7.4 To appoint additional bank signatories

RESOLVED to appoint Cllrs Duncombe and Esposito as signatories on the bank account.

8. To consider matters arising out of correspondence received including

8.1 CCC – Local Highway Improvement (LHI) scheme 2023-2024 – Invitation to bid

Taken earlier under item 4.4.

8.2 CCC – Transport Strategies 2022 – Public consultation

RESOLVED to make no comments.

8.3 Village Hall room hire – notice to users

RESOLVED to note the notice.

9. Closure of meeting

There was no further business and the meeting closed at 9.48 pm.

SignedChairmandate.