

Section 2 – Accounting Statements 2019/20 for

CAXTON PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2019 £	31 March 2020 £	
1. Balances brought forward	45,226	42,282	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	19,921	19,594	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	15,379	7,194	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	2,805	2,277	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	35,439	15,995	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	42,282	50,798	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	42,282	50,798	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	82,898	86,898	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets.
		✓	N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2020 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

SIGNATURE REQUIRED

Date

22/04/2020

I confirm that these Accounting Statements were approved by this authority on this date:

09/07/20

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chairman of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Caxton Village Hall - Summary Annual Report for 2019/20

This year has of course been overshadowed by the emergence of the COVID 19 coronavirus, which caused us to shut down the Hall from mid March to help prevent the spread, and according to Government instructions. Our AGM will be the first meeting of our new financial year, April 2020 to March 2021, and will take place once restrictions have lifted. The day to day management of the Hall continues, in readiness for reopening.

Fund Raising.

Events this year were: quiz nights in April and October, a summer fete rescued by some late sunshine and eager volunteers, and our first ever Bingo night in February.

All were well attended and directly support our objectives for maintaining and promoting the hall as a community resource. Thank you yet again for your support.

The 100 Club mini-lottery entered its fourth year, with healthy numbers, some of which were winners!

Finance

Thankfully finances are healthy, allowing us to take a General Reserve into the new financial year which should keep us going for some months while there is no income from bookings and fundraising. Detailed accounts will be submitted to the Parish Council, available at the AGM and on request.

Maintenance and improvements

Quite a long list again this year: we have replaced the outside clock, put in a new refrigerator after a warm beer incident, replaced a vacuum cleaner, installed a key safe for secure access, put in an external power socket, had the electrical installation and appliances tested for safety, hacked back some of nature's attempts at rewilding, and put some slats under the handrail by the front door to shepherd little ones away from the road should they break free!

A new sound system made its debut at the Bingo night, allowing us to play music and with a refreshing absence of feedback (other than the good sort).

Our thanks to the Parish Council for arranging for the plugging of the occasional leak from the roof.

Plans for the coming year

Sadly due to COVID 19 we've had to put off the quiz night planned for April, and the June fête. As soon as we can we'll get the programme of events going again, hopefully with a village celebration party once restrictions are lifted.

We invested in some hot air hand driers to replace the towels. We had already committed to paying for these, but we have delayed installation to protect our reserves. Other thoughts and suggestions are, as always, welcome.

We have also suspended the 100 Club for the year as we didn't feel it was appropriate to ask for contributions while the Hall is closed and many people will be experiencing difficulties. Rest assured though, the balls will roll again.

The Thank Yous

Lots of people put lots of time in on a voluntary basis to keep this very important facility for the village running, so many thanks to Committee Members, the Parish Council and everyone who has helped over the year, and everyone who has hired the hall and supported events.

We look forward to welcoming you back!

Chris Rundell

Chairman, April 2020

Caxton Village Hall
Financial Statements as 31.03.20

	2018	2019-20		
Income	£	£		
Pilates (Skyme)	347.00	396.00	Finance by:	
Brownies	65.00	510.00	Opening balance	
Pilates (Wareham)	427.00	990.00	Petty cash	81.32
Misc. Hires	1,207.00	1,174.00		-
			Barclays	4,513.02
Bourn Beavers	455.00	355.00	Pand L	352.69
Caxton Cubbies	250.00	220.00	General Reserve	2,000.00
Polling station	75.00	150.00	Closing balance	<u>6,947.03</u>
Rag rugs	284.00	220.00		
Historical Society	160.00	80.00		-
Cam Academy	690.00	480.00	Barclays	6,883.98
Cam Rescue	125.00	100.00	Petty cash	63.05
Parish Council	84.00	200.00		<u>6,947.03</u>
Hearing Dogs	392.00	448.00		
Rainbows	65.00	330.00		-
Summer Fete	1,317.92	585.30		
Ballet		936.00		
Puppy Training	332.00	260.00		
Fundraising	1,219.00	1,420.63		
Curry Night	562.50			
100 Club	1,410.00	663.00		
Donations	158.51	90.00		
Coffee Morning	86.00	57.00		
Photographer		52.00		
	<u>9,711.93</u>	<u>9,716.93</u>		
Expenses				
Insurance	602.15	607.72		
Cleaning	715.00	735.28		
Pennon Water		116.00		
scdc sewerage	664.96	191.11		
Eon	3,200.93	2,573.31		
Electrical Repairs	394.00	552.00		
Maintenance	612.26	904.67		
tables flooring	2,337.81	-		
New/repace items	61.00	584.85		
100 Club prizes/ licence	334.00	572.00		
Bar expenses	242.50			
ACRE		57.00		
Refuse Collection	429.00	283.55		
Chubb Fire	220.31	186.75		
	<u>9,813.92</u>	<u>7,364.24</u>		