

CAXTON PARISH COUNCIL

I hereby give notice that, as previously arranged, the Meeting of the Parish Council
will be held remotely due to the current pandemic
on Thursday 12 November 2020 at 7.45 pm

To join the Zoom Meeting

<https://zoom.us/j/93027450387>

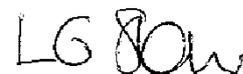
Meeting ID: 930 2745 0387 Or dial by your location (charges apply)

[+44 330 088 5830](tel:+443300885830)

[+44 131 460 1196](tel:+441314601196)

The Public and Press and County and District Councillors are invited to be present and Members of the Parish are welcome to attend and may speak under the Open Public Session item and make representation to the Council on items on the agenda during this section of the meeting

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder



Mrs Gail Stoehr, Clerk 04/11/20

AGENDA

1. Apologies for absence and declarations of interest and to note the resignation of Sally Bushby

- 1.1 To receive written apologies for absence and reasons
- 1.2 To receive declarations of interests from councillors on items on the agenda
- 1.3 To receive written requests for dispensations including requests and to grant any requests for dispensation as appropriate

Comments & observations from members of the public and reports from District & County Cllrs

2. To approve the minutes of the previous meeting

3. Co-option to fill casual vacancy – Guy Lachlan, The Limes, Royston Road, Caxton

4. To consider matters arising from the minutes

- 4.1 (3.1) Village sign – to consider residents' views on location ^(KH)
- 4.2 (3.0.2) Speedwatch – to consider responses from residents
- 4.3 (7.2) To consider quotation for playground sign

5. Local matters and members items for info only unless stated

- 5.1 Reports on local matters for information only ^(KH)
- 5.2 East-west Rail – report on meeting with Anthony Browne MP and invitation to join Coalition of Parish Councils from Bourn Parish Council ^(KH)

6. Planning and tree works

- 6.1 Applications received since the last meeting*
 - 6.1.1 20/04053/FUL – Cambridge Services, Huntingdon Road, Boxworth – Installation of 6 electric vehicle charging points and associated infrastructure
 - 6.1.2 S/4069/19/CONDA – Land east of 20 Bourn Road – Submission of details required by condition 5 (Hard and soft landscaping) and 6 (Renewable energy) of planning permission S/4069/19/FL – to note for information
 - 6.1.3 S/4832/18/CONDB – Firs Farm, St Peter's Street – Submission of details required by condition 7 (Contamination and remediation) and 8 (Remediation method statement) of S/4832/18/OL – to note for information
- 6.2 SCDC notifications - to note any received
- 6.3 Tree works applications – to consider any received
- 6.4 To consider a report from the Tree Warden regarding ash dieback disease and overhanging branches
- 6.5 To consider whether the policy for dealing with planning applications between meetings should be extended to include trees

7. Finance, procedure & risk assessment

- 7.1 To receive the financial report and approve the payment of bills
- 7.2 To consider any urgent works required because of risk and the Clerk's use of delegated powers

- 7.3 To consider play equipment checks reports
- 7.4 To review the signatories on the bank account

8. To consider any correspondence received

- 8.1 Caxton Village Hall – request that the Parish Councillor appoints another representative
- 8.2 Richard Grain – Proposed development behind Rosemary Green
- 8.3 MAGPAS – request for financial support
- 8.4 SCDC – Highways England A428 upgrade request for information on community facilities/resources
- 8.5 SCDC – Community Lifeline Service
- 8.6 CCC – Cambridgeshire & Peterborough Minerals and Waste Local Plan – Main modifications consultation
- 8.7 SCDC – Rough sleepers count on the morning of 19th/20th November
- 8.8 Greater Local Plan Workshop invitation – to appoint someone to attend
- 8.9 SCDC A14 response to Highways England – to consider the Parish Council’s response and priorities
- 8.10 DLP Planning - Notification of planning application at Caxton Depot

8. Closure of meeting

Clerk report to Caxton Parish Council 12 November 2020

Where I have background information to support an agenda item this is below.

1. Apologies for absence – will be reported to the meeting.
2. To approve the minutes of the previous meeting on 10 September 2020 – attached
3. Co-option to fill casual vacancy – Guy Lachlan, The Limes, Royston Road, Caxton
Attached.
Expressions of interest have been received from other residents but at the time of writing Mr Lachlan's is the only one received.
4. Matters Arising
 - 4.1 (3.1) Village sign – to consider residents' views on location
The Chairman to report.
 - 4.2 (3.0.2) Speedwatch – to consider responses from residents
One resident has responded as follows:
“At the risk of appearing to be non-supportive but the purpose of my request to the parish council was not to burden the parishioners with trying to resolve, including me. The specific issue I was referring to was happening between 0200 and 0500hrs in the morning which I doubt would attract too many volunteers. My expectation was for support from the police in this matter and whether they had any intentions of supporting our community during the harvest season and whilst the new development continues in Cambourne.
For now we pin hopes on the revised roundabout making it far less attractive for lorries. Sorry not to offer myself into the volunteer rota at this point.”
Another resident has written:
“My main concern before was regarding HGVs driving through the village rather than round the bypass which, as frustrating as it otherwise is, the current road closure has mitigated. I will see whether problems recur once the road re-opens.
What would the role of a speedwatch volunteer involve?
I am certainly in support of the recent proposals to increase speed signage into the village.
What is the latest on the defibrillator? This is a project I am more qualified and enthused to help with so please do keep me posted.
Similarly, I'd be very happy to help with the community's response to the second wave of the pandemic going into the winter months particularly with regards to helping our older, frailer or more vulnerable neighbours.”
 - 4.3 (7.2) To consider quotation for playground sign
Quotation to be circulated.
5. Local Matters and Members' items
 - 5.1 Reports on local matters for information only. No decisions may be taken under this item.
 - 5.2 East-west Rail – report on meeting with Anthony Browne MP and invitation to join Coalition of Parish Councils from Bourn Parish Council
“I know Steve gave you some feedback on the Anthony Browne Zoom meeting but I just wanted to catch up on the subject of East West Rail and, in particular, the location of the station.

I appreciate your realism born of experience approach to EWR and their route alignment consultation but I think that the momentum is shifting towards a North Cambourne station and we need to make sure that it stays moving in that direction. I don't have to tell you how serious the impact will be on Caxton and Bourn were the station to be located north of Caxton. Certainly all the effort that Bourn has expended in ensuring that Bourn Airfield has no access south on the the Broadway could be undone as BAD residents seek to get to a station north of the Caxton Bypass. Bourn PC will be lobbying as hard as we can for a station to the north of Cambourne and I know that Cambourne PC will be doing the same.

Steve is keen to reconvene the Coalition of Parish Councils. Would be interested in participating again?"

6. Planning and Tree works

6.1 Planning applications*

NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on

<http://plan.scambs.gov.uk/swiftlg/apas/run/wphappcriteria.display>

6.1 Applications received since the last meeting*

6.1.1 20/04053/FUL – Cambridge Services, Huntingdon Road, Boxworth – Installation of 6 electric vehicle charging points and associated infrastructure

6.1.2 S/4069/19/CONDA – Land east of 20 Bourn Road – Submission of details required by condition 5 (Hard and soft landscaping) and 6 (Renewable energy) of planning permission S/4069/19/FL – to note for information

6.1.3 S/4832/18/CONDB – Firs Farm, St Peter's Street – Submission of details required by condition 7 (Contamination and remediation) and 8 (Remediation method statement) of S/4832/18/OL – to note for information

6.2 SCDC Decision notices

Information on any conditions or reasons for refusal can be viewed on the SCDC Planning Portal.

6.2.1 S/4832/18/CONDA – Firs Farm, St Peter's Street – Submission of details received by conditions 6 (Archaeology) and 10 (Foul and surface water drainage) of planning permission S/4832/18/OL – Condition discharged in full

6.2.2 S/2234/18/CONDS 6,8,10 and 11 – Caxton Baptist Church – Discharge of conditions 6 (Visibility splays); 8 (Traffic management plan); 10 (Contamination); and 11 (Contamination) – Conditions discharged in full

6.3 Tree works applications

None at the time of writing.

6.4 To consider a report from the Tree Warden regarding ash dieback disease and overhanging branches

Following an article by SCDC on ash die-back the Tree Warden has identified approx 80 trees 50% of which he is concerned about. He has liaised with SCDC but they are unable to provide any assistance. The Clerk and Chairman believe these trees are the responsibility of the County Council as they are on the highway and have raised the matter with Cllr Mandy Smith so she may alert the County Council.

6.5 To consider whether the policy for dealing with planning applications between meetings should be extended to include trees

Recently tree works have been determined by SCDC within a day, on the same day or even before the notification is sent out, leaving no time for the Parish Council to respond. SCDC only want to hear from PC if it objects or has specific comments so any applications must be considered quickly if the PC wants to object before the application is determined by SCDC.

Correspondence from SCDC - "The process has not changed but the notification letter which is sent out is slightly different to the one sent before Feb 2020.

The District Council are not required to consult on tree work applications/notifications. The letter which is sent through to you is a notification so the Parish Council is aware of any case. If the application/notification is only minor tree works or works to dangerous trees etc the case will be determined without delay. More complex cases with more significant impact will naturally take longer to process and determine. We are pleased to accept responses, via the website, on any underdetermined case. There are guidelines for responses on page two of the tree works notification sent to the parish."

Miriam Hill, Trees Officer, SCDC

The Clerk seeks the views of the village Tree Warden to all tree works applications.

Does the Parish Council wish to apply the policy of seeking the views of members between meetings and using Clerk's delegated powers to respond?

In addition, how long does the Parish Council wish to wait for a response from the Planning Officer on requests for an extension before circulating an application and using delegated powers?

7. Finance, procedure and risk assessment

7.1 To receive the financial report and approve the payment of bills – attached

7.2 To consider any quotes for urgent works required because of risk and Clerk's use of delegated powers

None at the time of writing.

7.3 To consider play equipment check reports

7.4 To appoint signatories on the bank account

Given the resignation of Cllr Bushby the Parish Council only has two signatories

8. Correspondence

8.1 Caxton Village Hall – request that the Parish Council appoints another representative

The Chairman of the Caxton Village Hall Management Committee has written:

“As you're aware, Ray Jack has stepped down from the Committee. I wonder if you are in a position to nominate a replacement as Parish Council representative, or advise on how otherwise you would like to proceed with PC representation?

For your information, as (two members) have resigned recently, and (a third) has also decided to leave, we have some vacancies of our own which we are seeking to fill.”

8.2 Richard Grain – Proposed development behind Rosemary Green

“Please find attached the two documents for a proposed development behind Rosemary Green, Caxton, for inclusion and discussion at the next Caxton Parish Council meeting due to be held on the 12/11/2020.”

Attached including plan.

8.3 MAGPAS – request for financial support

Attached.

8.4 SCDC – Highways England A428 upgrade request for information on community facilities/resources

SCDC have written:

“I’m in the process of responding to Highways England regarding the A428 upgrade and they have asked for the following information which I’m hoping you will be able to help provide

Any community facilities or resources (community, educational or recreational facilities as well as green spaces) used by local residents, together with location and reason for use.

They have asked us to submit a report within the context of impacts on health and wellbeing. However, reading between the lines, we are assuming they are looking to allocate monies to mitigate for the impacts of the upgrade on local communities.

This what they’ve specifically asked for:

- Facilities or resources (community, educational and recreational facilities as well as green spaces) that local residents use (i.e. what resources, where they are located and the reasons that they are used);
- Any particular issues with crime (linked to health and well-being);
- Needs (i.e. what do local residents want but presently can’t access or make use of); and
- Opportunities for improvement.”

8.5 SCDC – Community Lifeline Service

“During the lockdown period, you may have become more aware of vulnerable residents living on their own in and around the Hardwick area.

The Community Lifeline Service run by South Cambridgeshire District Council may be able to provide them with more security and peace of mind.

As a parish council, you may want to support your residents more directly. We work closely with other parishes and charities who sponsor several lifelines for their residents from as little as £233 a year.

You can learn more about Lifelines on the [Community Lifeline Service web page](#).

Please be in touch if you would like further information or if Hardwick Parish Council would like a presentation on Community Lifelines.”

Julian Ayres

Community Telecare Co-ordinator

8.6 CCC – Cambridgeshire & Peterborough Minerals and Waste Local Plan – Main modifications consultation

“I am writing to you as you are on our email database of people or organisations that may have an interest in the emerging Cambridgeshire and Peterborough Minerals and Waste Local Plan.

You are probably aware that the Cambridgeshire and Peterborough Minerals and Waste Local Plan was submitted to the Secretary of State in March 2020 for independent examination. You may also be aware that the Secretary of State appointed an independent Inspector to conduct a Local Plan examination. The hearing sessions, which form part of this examination, took place virtually during September 2020.

During the examination to date, a number of proposed changes (‘Main Modifications’) to the Minerals and Waste Local Plan have been identified. These changes are likely to be required to address concerns identified by the Inspector or representors. These changes will, it is considered, make the submitted Plan ‘sound’ and legally compliant (without prejudice to the Inspector’s eventual consideration of the

soundness of the Plan), and therefore enable the Plan to be adopted. In October 2020 the Inspector wrote to the councils and advised the councils to consult on the Proposed Main Modifications.

I am writing to notify you under the provisions of the Town and Country Planning (Local Planning)(England) Regulations 2012, that the Proposed Main Modifications are now being published for a six week consultation period (4 November to 15 December 2020), to allow an opportunity for representations to be made on the Proposed Main Modifications.

The document, E007b - Schedule of Councils' Post Submission Suggested Modifications, is available to view and download from the Local Plan Examination page of the councils website at:
<https://www.peterborough.gov.uk/council/planning-and-development/planning-policies/minerals-and-local-waste-plan/mwlp-examination>

In line with the temporary modifications to the Town and Country Planning (Local Planning)(England) Regulations 2012, paper copies will not be made available for this consultation – it will be a website only consultation.

If you wish to make comments on any of the proposed main modifications, please send them by email to:
planningpolicy@peterborough.gov.uk

We urge you to email comments, if at all possible. However, if you are unable to email your comments, you can post your comments to us instead, but can you please notify Kate Eales (by email: Katherine.eales@peterborough.gov.uk or telephone: 01733 863810) of your intent to do so, so that arrangements can be made to collect them. The postal address is:

FAO: Kate Eales
Sustainable Growth Strategy
Sand Martin House
Bittern Way
Fletton Quays
Peterborough
PE2 8TY

You must quote the proposed Main Modifications (MWLP/Main/) number that you are commenting on and your comments should reach us by **11.59 pm on 15 December 2020**.

Can I stress that this consultation is about the Proposed Main Modifications **only**. This is not an opportunity to make comments on the original Local Plan or submit additional evidence unrelated to the Proposed Main Modifications. There is no need to repeat any representations you may have made earlier, as the Inspector already has these and will continue to take them into account.

All comments that we receive will be forwarded to the Inspector (via the Programme Officer) and will be considered by him when writing his Inspector's

Report; they will not be considered by the councils, unless the Inspector asks the councils to respond to any of them.

Kate Eales

Senior Planning Officer

On behalf of Cambridgeshire County and Peterborough City Councils

8.7 SCDC – Rough sleepers count on the morning of 19th/20th November

You may recall a similar request for your help in previous years, in order to provide an estimate of the number of people sleeping rough in the district. Last year our estimate was 2. This year we have also assisted several rough sleepers during our response to Covid-19, however, we will again be trying to achieve a snap shot of the number of people sleeping rough in the district on the evening, **overnight between 19/20th November 2020**. I would be very grateful if you could notify me if you are aware of anyone sleeping rough in your community on this evening.

For the purpose of the estimates, people sleeping rough are defined as:

“People sleeping, about to bed down (sitting on/in or standing next to their bedding) or actually bedded down in the open air (such as on the streets, in tents, doorways, parks, bus shelters or encampments). People in buildings or other places not designed for habitation (such as stairwells, barns, sheds, car parks, cars, derelict boats, stations, or “bashes”).

A bash is a makeshift shelter structure, often made from tarpaulin or wood.”

The definition does not include people in hostels or shelters, people in campsites or other sites used for recreational purposes or organised protest, squatters or Travellers. Our estimate must only include those rough sleeping on that single night. Our typical night has been chosen taking into account local factors, a weekday and it is the same night as some of our neighbouring authorities are estimating or counting their figures. Where possible and to prevent double counting it would be helpful if you can provide the following information when notifying us of any rough sleepers:-

- Their location
- Gender
- Age brackets (under 18/ 18-25/ 25 and over)
- Nationality (UK National/ EU National/ Non-EU National).

Please send any notifications of rough sleepers to me at:

Susan.carter@scams.gov.uk

In addition, I have attached a copy of our fact sheet for Severe Weather Provision.

These arrangements are to ensure there is a humanitarian response to prevent rough sleepers dying from the impact of severe weather conditions.

Thank you very much for your help with this. If you have any queries please do not hesitate to contact me.

Kind regards,

Sue Carter | Head of Housing Advice and Options

8.8 Greater Local Plan Workshop invitation

“The Greater Cambridge Local Plan team would like to invite you to a workshop to explore the emerging evidence base findings and spatial options assessment for the Plan. We will shortly be publishing some interim findings and we would like to present and discuss them with key stakeholders including Parish Councils and Residents Associations.

The workshop will be an opportunity for you to ask questions about the evidence, talk to the Local Plan team and share your thoughts on the direction of the Plan. This will help us understand your perspectives and priorities, as we move towards the Preferred Option consultation in 2021. We held similar early workshops in summer 2019 leading up to the First Conversation (Issues and Options) consultation and these were instrumental in shaping that consultation.

We will be holding these sessions via Zoom due to Covid-19 restrictions, and we will have limited space due to our wish to actively facilitate breakout groups to enable a productive conversation. The workshop for Parish Councils and Residents Associations will be held on **Tuesday 1 December, 2-4pm**. Please book your place using [Eventbrite](#) as soon as you can. If you can't make this date, we will also be holding a public Q&A webinar on the 2nd December, although this will not include breakout groups for more detailed discussion. We will publish details of the public webinar on our website in due course.

Please could you register one person per Parish Council or Residents Association, so that we can accommodate representatives from as many groups as possible. We will run a waiting list if the workshop becomes fully booked.

We will be sending out further information, including where you can read the emerging evidence base findings, when they are published in a couple of weeks. In the mean time if you have any questions, please respond to this email.

Best wishes,

The Greater Cambridge Local Plan team.

8.9 SCDC A14 response to Highways England to consider the Parish Council's response and priorities

"I'm in the process of responding to Highways England regarding the A428 upgrade and they have asked for the following information which I'm hoping you will be able to help provide

Any community facilities or resources (community, educational or recreational facilities as well as green spaces) used by local residents, together with location and reason for use.

Are you able to get back to me soon with an outline?

Much appreciated.

Regards

Lesley McFarlane | Development Officer, Health Specialist

and

"They have asked us to submit a report within the context of impacts on health and wellbeing. However, reading between the lines, we are assuming they are looking to allocate monies to mitigate for the impacts of the upgrade on local communities.

This what they've specifically asked for:

- Facilities or resources (community, educational and recreational facilities as well as green spaces) that local residents use (i.e. what resources, where they are located and the reasons that they are used);
- Any particular issues with crime (linked to health and well-being);
- Needs (i.e. what do local residents want but presently can't access or make use of);
- and
- Opportunities for improvement.

8.10 DLP Planning - Notification of planning application at Caxton Depot

Do you hold any paid office or employment under this authority	Yes	<input checked="" type="radio"/> No
Have you been a person adjudged bankrupt	Yes	<input checked="" type="radio"/> No
Have you, within five years before the day of co-option, been convicted of any offence or had passed on you a sentence of imprisonment for a period of not less than 3 months (whether suspended or not) without option of a fine	Yes	<input checked="" type="radio"/> No

Background Information

Continue on a separate sheet if required

Please detail any experience you have that may be relevant to the Parish Council:

As well as running three successful businesses from 2009 to date, I have had quite considerable exposure to and involvement with 'small p' Local politics, as a Board Member of Buckinghamshire's Growth Hub and Local Enterprise Partnership. These roles were on a voluntary basis, and involved forming, debating and implementing strategies for the economic growth of the county. The LEP Board consisted of five Private Sector members and the leaders of Buckinghamshire's five councils. I chaired several sub-committees (including ERDC, East-West Rail, Oxford/Cambridge arc), and I led on Small Business and Education. I resigned from these posts when we sold our Buckinghamshire business and moved back to Caxton. I also sit on the Board of the British Independent Retail Association, which interacts with National Government about all issues affecting the Retail sector.

Before that I was Chief Exec of a trade body that represents the British Business Aviation Sector to National and European regulators and governments. These roles all required effective communication with association members, civil servants and elected politicians, and I have a reputation for speaking the 'right' language to interlocutors to build relationships and get results through effective co-working.

My full resume is available for perusal at www.Linkedin.com

Please state why you wish to be a Parish Councillor:

I am a long-term believer in involving myself in issues rather than complaining from the sidelines. My paid and voluntary roles have always involved getting the best deal for members and associates, while maintaining cordial relationships and satisfying political imperatives. Clearly the development and other requirements on Caxton are going to provide challenges in the years ahead for all involved, and I would be very happy to play my part in reconciling the positions of the local population with that of regional and national government.

**CAXTON PARISH COUNCIL MONTHLY FINANCIAL STATEMENT
MEETING Nov-20**

Summary of previous month £
Balance brought forward **£53,828.69**
Adjusts/transfers/inc during period

Expenditure approved at last/between meetings

SALARIES		-178.83
BUCHANS	BUS STOP WINDOW	-196.80
NETWISE	WEBSITE UPGRADE	-126.58
UNIY TRUST	SERVICE CHARGE	-18.00

Misc credits

SCDC	PRECEPT 50%	9796.90
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<i>Total Adjustments</i>		<u>9276.69</u>
Balance revised after adjustments		<u><u>£63,105.38</u></u>

Bank Reconciliation to last statement

Account	Funds	Statement	Outstanding
Unity Trust Current Acc	41,777.97	41,786.97	-9.00
Cambs & County Bank	21,323.58	21,323.58	
Santander Savings Acc	3.83	3.83	
Total	<u><u>63,105.38</u></u>	<u><u>63,114.38</u></u>	<u><u>-9.00</u></u>

Expenditure for approval £

SALARIES		176.12
ALGAR SIGNCRAFT	NO SMOKING SIGN	105.60
BUCHANS	POND SPRAYING	79.20
BUCHANS	GRASSCUTTING	558.02
LGS SERVICES	ADMIN SUPPORT JUNE	578.42
LGS SERVICES	ADMIN SUPPORT JULY	600.83
LGS SERVICES	ADMIN SUPPORT AUG	559.61
LGS SERVICES	ADMIN SUPPORT SEPT	592.73
LGS SERVICES	ADMIN SUPPORT OCT	575.62

<i>Total expenditure</i>		<u>3826.15</u>
Balance c/f		<u><u>£59,279.23</u></u>

Gail Stoehr
Responsible Financial Officer

Notes:

Late invoices will be reported to the meeting

The Artists Impressions

Jon Harris

The artists impressions have been created by Jon Harris.

Although now retired, over the past 50 years Jon was a longstanding member of the Design and Conservation Panel advising and reporting to Cambridge City and South Cambs planning depts. Also, formerly a member of the Cambridge Preservation Society, reviewing and examining planning applications for South Cambs. Jon has also worked for many of the Cambridge colleges advising on architectural and conservation matters. Recently a book was published on Jon's works in Cambridge (called Artist About Cambridge) which features many of Jon's architectural drawings. Further information on Jon's work can be found on line at - [https://en.wikipedia.org/wiki/Jon_Harris_\(artist\)](https://en.wikipedia.org/wiki/Jon_Harris_(artist))

The Sketches

As the architects drawing, simply shows the plots as square dwelling (which is what is required for Outline Application) Jon has demonstrated what may be achieved. Firstly as can be seen from the black and white pen and ink sketch. Where Jon has designated a point at which the sketches are seen from, taking into account, the existing buildings and trees. He has also demonstrated the different designs that could be incorporated into a self build project, making it a good example of what can be achieved.

The first of the coloured sketches shows the view from St Peters Street of the land, as it appears now and the other two demonstrate, what can be achieved. Of course we recognise that the purchasers of the plots will have their own ideas in terms of design, but will be actively encouraged to pursue designs of architectural merit that coalesce with each other.

Drawn from

4r Peter's Street



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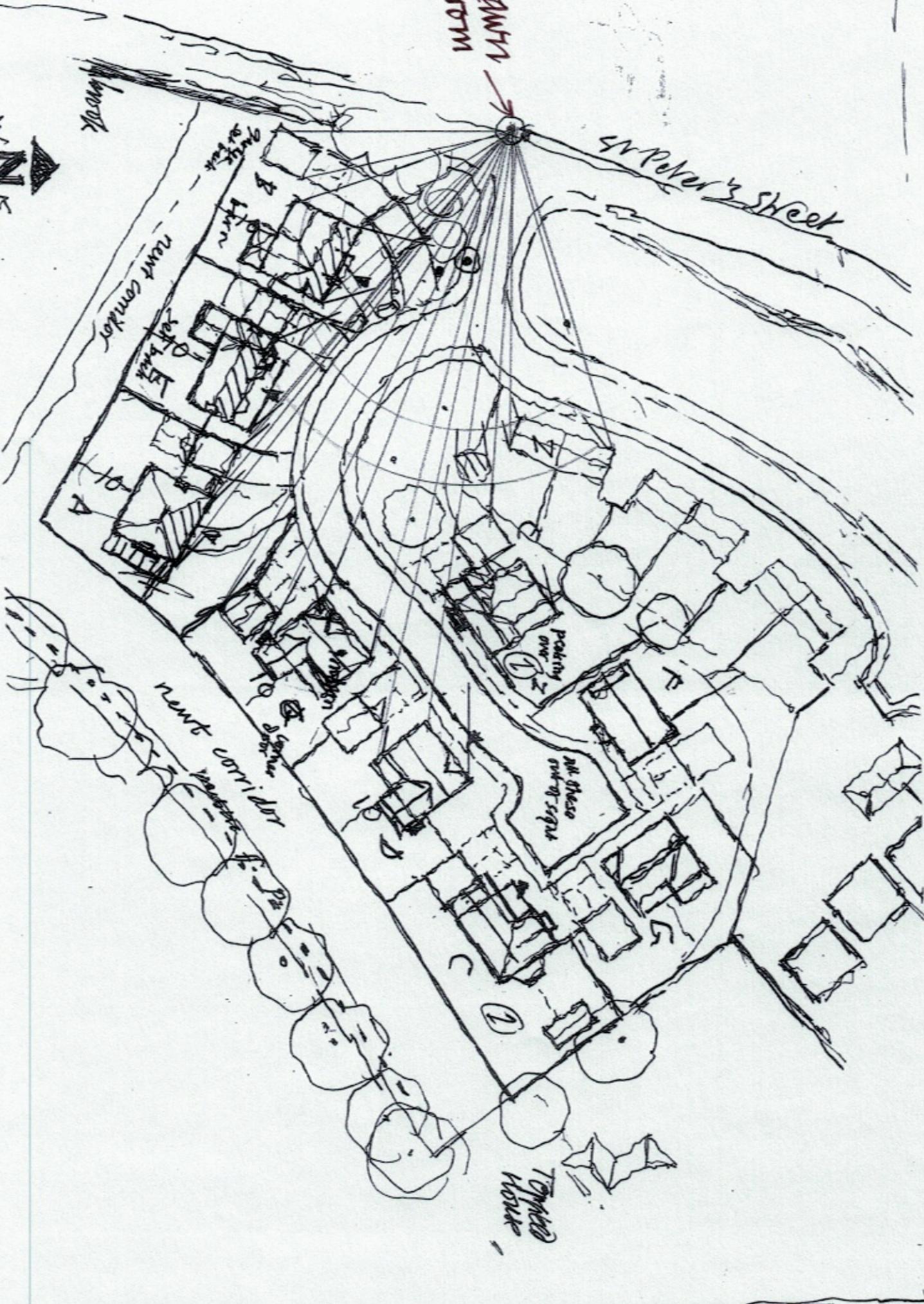
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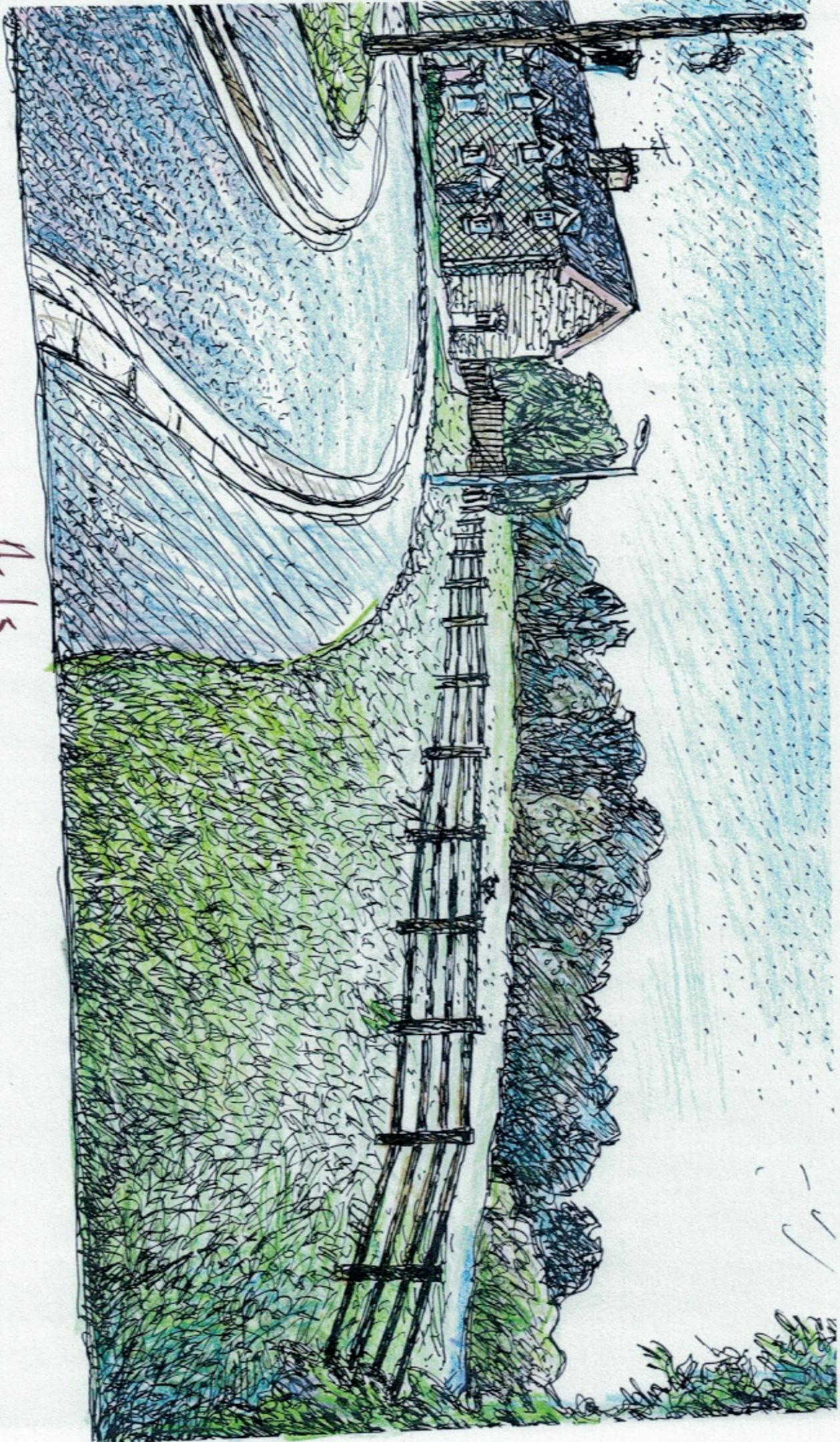
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2



CAXTON PARISH COUNCIL

Small Grant Scheme Application Form

DETAILS OF GRANT APPLIED FOR :		
1	What do you want to use the grant for?	<p>Pharmaceuticals. In order to treat critically ill and injured patients Magpas Air Ambulance medics have access to a broad spectrum of drugs and equipment – many only usually found in hospital A&E departments. Some of the most commonly used drugs are:</p> <p>Levobupivacaine: A local anaesthetic which can be used to perform a nerve block where inserting a cannula into a vein is problematic. In the event of a serious leg injury the drug can be injected into the groin to block the nerve and stop it working, relieving the patient of severe pain following a fall or break.</p> <p>Tenecteplase – this breaks up clots in the lungs or heart, for example in cardiac arrests. It can be used in a patient who is awake. It works by activating the body's natural mechanism for breaking down clots in the event of a heart attack or pulmonary embolism.</p> <p>Tranexamic acid – this drug is a pro-clotting agent which helps blood clot where a patient may have concealed internal bleeding. It is used in nearly all trauma patients.</p> <p>Fentanyl – a strong painkiller used regularly for patients with broken bones and chest injuries. Often patients can be very agitated when in pain and this drug is up to 100 times stronger than morphine. It is only carried by doctors and not carried by land ambulance crews. Fentanyl is very fast acting and has less side effects than morphine.</p> <p>Ketamine – also not used by land ambulance crews and is incredibly versatile. Given in low doses it is a strong painkiller. A medium dose would be used to sedate a patient – especially useful if a patient has a fracture or break and the bone requires manipulation. In high doses ketamine can be used to anaesthetise a patient. It doesn't affect blood pressure and is easy to calculate using body weight.</p> <p>Magpas Air Ambulance doctors and paramedics receive specialist training in how to use these powerful drugs and are regularly required to anaesthetise and sedate patients who are in distress and suffering from life-threatening injuries.</p> <p>Maintaining a sufficient stock of pharmaceuticals is essential in ensuring we can relieve patients discomfort and pain and save lives.</p>
2	Who will benefit from the work or activity?	<p>The lifesaving service of Magpas Air Ambulance may be required by any resident of Caxton from the very young to the elderly. Those who may have suffered a medical emergency, a cardiac arrest, been involved in a road traffic collision, fallen from height or been a victim of assault or personal injury. They may be in their own home, on Ermine Street, in the middle of an isolated field, in school or travelling to work. Whoever they are, wherever they are in Cambridgeshire and beyond, we provide the lifesaving care which improves their chances of returning to a good quality of life within the Caxton community.</p>

3	How much is required to pay for this?	Our annual projection of the cost of pharmaceuticals is £18,000
4	How much would you like the Council to provide?	£100
5	If there is a difference - if so how will you raise the difference?	Magpas Air Ambulance relies on generous donations from the public, grants, trusts and applications to Foundations, Parish & Town Councils and our own in-house lottery and raffles.
DETAILS OF GROUP OR ORGANISATION :		
6	Name of organisation or group applying for a grant	Magpas Air Ambulance
7	Are you a new group in the process of being formed? Yes or No	No
8	If No - when was the group or organisation established?	1971
9	If No - is the group or organisation a Registered Charity? Yes or No	Yes
10	If yes please tell us the registration number	1119279
11	Do you have a bank account? Yes or No	Yes
12	If Yes - please provide the name of the Bank where you have an account	Barclays Bank
13	If Yes - please provide the Account Name	13955451
14	If Yes - please supply a copy of your latest bank statement	supplied
15	Do you have published accounts? Yes or No	Yes
16	If you have - please supply a copy of your latest accounts	supplied
17	Do you have a constitution? Yes or No	Yes
18	If you have - please supply a copy of your constitution	supplied
19	What are the objectives of the group or organisation?	Our mission: To save lives and limit disability by taking enhanced emergency medical care to patients in their moment of need. Our vision: To deliver by land or air the best 24/7 pre-hospital emergency medical care to our patients. To use our expertise to promote excellence in the provision, delivery and development of pre-hospital emergency medical care across the United Kingdom. Our values: We are caring, pioneering, dedicated and proud.

This grant aid application should be signed by two members of your Organisation's Committee, one of whom must be the Chairman, Secretary or Treasurer.

We confirm that the information given in this application is accurate and that the Organisation undertakes to inform Council of any changes in the Organisation's circumstances that would affect this application.
We confirm that any grant awarded by the Council will be spent only on the purpose for which it was given.

Signed..... *D. Brown*

Signed..... *N. R. L. L. L.*

Position..... *CEO*

Position..... *Trustee Treasurer*

Date..... *14-8-2020*

Date..... *18.8.20*

The signing and submission of the Grant Aid form constitutes acceptance of the above by the group or organisation applying for a grant

Terms and Conditions of Grant

1. Grants **can be awarded to** voluntary groups, societies, clubs, not-for-profit organisations or charities operating in the Parish area where the benefit will be predominately for the residents of the Parish area.
2. Grants **will not be awarded to** individuals. (minimum 2 or more unrelated individuals)
3. Grants to regional or national charities **will only be considered** where a specific project will deliver obvious benefits to residents in the Parish area.
4. The amount of any grant award will be at the discretion of the Council
5. All applications will be considered on their merits, but in general grants can be awarded for:
 - o Capital Projects such as purchase of equipment, works to buildings, improvements to premises, improvement to the local environment
 - o Revenue Projects such as a Community Event, Festivals or other Special Events where grants towards running costs, salaries, consumables, insurance or training may be considered
6. The purpose for which any grant is made must be in the interest of the Parish area or any part of it or all or some of the inhabitants of the Parish area which is defined by the boundaries of the Parish Council.
7. The amount of expenditure must be commensurate with the benefit to the inhabitants of the area.
8. Groups from outside the Parish who can demonstrate direct benefit to the area are eligible to apply for a grant.
9. The Council may take into account any previous grant made to an organisation or group when considering a new application
10. No grant will be awarded to or for any commercial venture for private gain.
11. Retrospective applications will not be funded where the expenditure had been made, the project has been carried out or the event has taken place.
12. All grants will be conditional upon submission of a Small Grant Application Form.
13. All grant recipients are required to provide the Council with a brief report, including photographs where appropriate, of how the grant has been utilised, how it has assisted the organisation or group and what it has achieved. This must be submitted within 3 months of the purchase of the capital equipment or completion of the project.
14. If the grant is put to purposes other than those for which it was awarded without the prior approval of the Council, the recipient organisation or group will be required to repay the grant to the Council.
15. The organisation or group should supply such information as the Council may request regarding the impact of the project on the Council's area.
16. Recognition of the grant from the Council must be made in any publicity issued by the receiving body.

How will a grant application be assessed?

- o Does the Council have the powers to provide a grant for the project outlined?
- o How well does the grant meet the needs of the community in providing positive benefit to residents?
- o How effectively will the group use the grant?
- o Is the cost of the project appropriate?
- o Are the expected outcomes realistic?
- o What level of contributions has been, or will be, raised locally?
- o Can the organisation or group reasonably be expected to obtain sufficient funding from another, perhaps more appropriate, sources?
- o How is the organisation or group managed and does it have a constitution?

The grant application form should be returned to the Parish Clerk

FOR COUNCIL USE ONLY

<i>Application Number</i>	
<i>Date Received</i>	
<i>Delete as appropriate</i>	<i>Approved or Declined</i>
<i>Date</i>	
<i>Amount Approved</i>	
<i>Date Funds Issued to Group</i>	
<i>Transaction Reference</i>	

SEVERE WEATHER FACT SHEET 2020

What is severe weather provision (SWP)?

Local areas should have adequate provision to prevent rough sleeping at any time of year, however the winter period often presents the greatest risks to people's health. Severe weather provision enables rough sleepers to be accommodated to ensure no one dies on the streets during severe weather.

The consequences of severe weather on rough sleepers can often be linked to the effects of extreme cold temperatures, but can include high winds, heavy rain, snow and heatwaves all of which increase the risk of harm.

South Cambridgeshire will generally provide severe weather provision to confirmed rough sleepers during severe weather between the months of November and March, although any severe weather experienced at other times of the year will also be considered.

Who can access severe weather provision?

Provision is only for known rough sleepers who have been discovered to be or would otherwise be sleeping out if provision was not available.

These arrangements are to ensure there is a humanitarian response to prevent rough sleepers dying from the effects of the severe weather. It is expected that all rough sleepers, including those who would normally have no recourse to public funds, are made an emergency offer and these arrangements will often be made outside the usual eligibility/entitlement framework that governs access to housing. As such the quality of the accommodation might be of a lower standard than that offered ordinarily.

It is not the Council's duty to force people to access the SWP however, we will strive to encourage those who are rough sleeping to use this provision. Officers will also work with and refer into mental health services where they are concerned about the vulnerability or mental capacity of a rough sleeper who continues to refuse assistance with accommodation in periods of severe weather.

In all other instances of suspected homelessness, applicants should contact the Housing Advice and Homelessness team in the usual way.

How to access severe weather provision?

A referral can be made to the Housing Advice and Homelessness team who will complete an assessment form and/ or refer to the P3 rough sleeping outreach service.

As part of the assessment, the Housing Advice and Homelessness Team will ascertain the precise location of the sleep site and evaluate the accessibility of accommodation with family members.

Depending on the outcome of the assessment, the Housing Advice and Homelessness Team will determine whether it is necessary to provide emergency accommodation. Consideration will be given to utilising beds within the Council's hostel accommodation. If this is unsuitable, or no bed spaces are available an emergency referral to a B&B will be made by a member of the Housing Advice and Options service.

PROTECT - COMMERCIAL

If a rough sleeper is identified out of office hours, please telephone the Emergency out of hours number.

Outside of office hours, if it is not possible to verify a rough sleeper, officers will give clients the benefit of the doubt for one night only and an assessment will be carried out on the next working day, before agreeing provision for a second night.

When will accommodation be available?

Emergency severe weather provision will be available to rough sleepers where severe weather, such as extreme cold, wind or rain, is anticipated usually between the months of November and March.

Will support be offered to the rough sleeper?

South Cambridgeshire (along with Huntingdonshire DC and East Cambs DC) works in partnership with P3 to provide an outreach service to rough sleepers within the three district areas. Referrals or signposting will also be made to other services that can assist the rough sleeper with specific issues they may be experiencing. Advice and assistance will also be offered by the Housing Advice Service to help them access longer term accommodation.

Dogs

Some rough sleepers may have dogs. Dogs will not be accepted into the Councils hostel accommodation or B&B placements. Therefore in order to help encourage the rough sleeper to come in from the severe or cold weather, when SWP is available, we will attempt to place the dog(s) in an animal rescue centre/ kennels, however, we cannot guarantee finding a placement for the dog.

Useful Contact Information

Housing Advice and Homelessness Team

Email:

housingadvice@scambs.gov.uk

Contact Centre:

Telephone: 03450 450 051

Emergency out of hours:

Telephone: 01253 501117

Mrs. G Stoehr
Clerk to Caxton Parish Council
30 West Drive
Highfields
Caldecote
Cambridge
CB3 7NY

Dear Mrs. Stoehr

Re: Planning Proposals at Caxton Depot, Royston Road, Caxton

We write to you as appointed planning consultants on behalf of our client SDC Builders Ltd (the Applicant) in relation to an outline planning application that will be submitted for the following development:

'Erection of 700sqm single storey A1 Trade Counter building, erection of single storey B8 use buildings comprises 1,40sqm, demolition of existing dwellinghouse to Royston Road, modification and creation of vehicular accesses to Royston. Creation of parking areas, ecological areas, associated hard and soft landscaping' at Caxton Depot, Royston Road, Caxton.

Prior to the submission of the application we write to the Parish Council to provide an update on the project, explain the background of the site, as well the benefits we consider it would bring to the local area. The Applicant, SDC Builders Ltd, are a local construction company that acquired the site in 2014 and have a number of high profile projects within the Cambridgeshire area. Following its acquisition, SDC Builders Ltd are looking to further modernise and develop the established employment site which currently comprises a number of buildings including an office building incorporating ancillary industrial units, a modular works office, a joinery shop, internal and external storage area and self-contained soft play facility. The proposed development is shown on the appended masterplan.

The application site has a varied history, with its original use as a depot used by the Ministry of Defence for a variety of purposes. Since that time, planning permission has been granted for a number of alternative employment related uses including outdoor karting track, car auction, open and self-storage, soft play and trade counter. The most recent planning permission, granted in 2017, was for the erection of an office building incorporating ancillary industrial units (Mixed Use B1a, B1c & B8) and all associated signage and infrastructure for security parking internal roads, landscaping and external display areas to support existing business operations. The history of the site and previous approvals of planning permission demonstrate that it has an established use for employment purposes and is a suitable site for further employment development.

The importance of the site has been previously acknowledged by South Cambridgeshire District Council in granting recent planning permission in 2017. The 2017 permission allowed for additional development on the site through the erection of an office building incorporating ancillary industrial units and identifies the importance of the site in relation to the local rural economy and rural



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employment. Policy S/5 of the South Cambridgeshire Local Plan 2018 sets out that 22,000 jobs are required in the district by 2031, which should include provision for a diverse range of local jobs. The proposals would help contribute towards this objective.

Policy E/13 of the South Cambridgeshire Local Plan 2018 sets out a number of criteria that new employment development on the edges of villages must conform to. With regard to this, there are no suitable buildings or sites within the settlement or nearby that would be appropriate, the site comprises previously developed land which would reduce the demand for previously undeveloped land to be used for the construction of employment uses, the development therefore has a positive effect on the surrounding land and ecosystems. The proposed development will have an acceptable adverse impact on the character and appearance of the area and would be commensurate with the existing buildings on the site.

Furthermore, the proposals would take opportunities to reinforce vegetation at the site boundaries, ensuring that the site integrates well within the local landscape, and has limited impact on the landscape beyond the boundaries of the site. The proposed landscaping and ecological areas would ensure that the proposed development has a neutral impact on the surrounding character and appearance of the area and would provide a biodiversity net gain.

The application proposal would support the rural economy and rural employment as encouraged by local and national planning policy. It would be beneficial to the local rural economy and could provide opportunities for smaller or start-up businesses with the premises they will need in order to grow and expand their businesses.

SDC Builders Ltd have a number of projects in the Cambridge areas and have a track record for developing sites in a considerate manner. The proposed development would result in additional employment opportunities, the employees in turn would use local services such as the local shops, which would contribute to their ongoing vitality.

SDC Builders Ltd and DLP Planning Ltd would be happy to meet with Caxton Parish Council to discuss our proposals and answer any queries that you may have, and we would be happy to liaise with you to facilitate this.

We look forward to hearing from you.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'G. Robinson-Hodges', is written in a cursive style.

Graham Robinson-Hodges MRTPI
Associate Director
graham.robinson@dlpconsultants.co.uk

Encs: Proposed Masterplan