

**CAXTON PARISH COUNCIL**  
**Minutes of the Meeting of the Parish Council held in the Village Hall**  
**on Thursday 10 January 2019 at 7.45 pm**

Present: Councillors: K Howard (Chairman), H Barbour, S Bushby, A Halket, R Jack and R Millard.

In attendance: County Cllr Mandy Smith, District Cllr Mark Howell and Mrs C Newton (Minutes Secretary, LGS Services).

**1. Apologies for absence and declarations of interest**

1.1 To receive written apologies for absence and reasons

None.

1.2 To receive declarations of interests from councillors on items on the agenda

Cllr Barbour declared an interest in item 4.2 as the Village Hall's Treasurer, and the existence of her dispensation to speak only during the public session on matters relating to the Village Hall.

1.3 To receive written requests for dispensations including requests and to grant any requests for dispensation as appropriate

None.

**Comments & observations from members of the public and reports from District & County Councillors**

None at this point.

**2. To approve the minutes of the previous meeting on 8 November**

RESOLVED that the minutes of the meeting on 8 November 2018 be approved and signed by the Chairman at the end of the meeting. (Prop SB, 2nd HB, unanimous)

**3. To co-opt to fill any vacancies and to make arrangements for any remaining vacancies to be filled**

None.

**4. Matters arising from the minutes**

4.1 (Open) East-West railway and Cam-Bed RailRoad proposals

There may be a consultation in 6-8 weeks' time.

County Cllr Mandy Smith arrived during this item at 7.55 pm.

RESOLVED that this item be deferred to the next meeting pending a consultation.

County Cllr Smith was invited to report. This included:

- An updated website link on the railway proposals
- An email from e-cops regarding "Influencing Policing"

District Cllr Howell arrived during this item.

- The LHI application was moving forward but only one battery had been received. The second was expected soon. Advice was awaited from Andy Caddy as to which post it should be attached to. There are 6 sites.

District Cllr Howell reported:

- Cllr Nick Wright's apologies, due to illness, were conveyed.
- The northern route for the railway was an option. 100,000 homes were required in order to pay for the route.
- The Community Chest Grant was no longer available.
- Staffing reductions at the District Council.

The Chairman raised the road name sign at the War Memorial for Gransden Road which had been knocked down in May and had been reported by both a resident at the time and by the Chairman in November.

The missing road name sign for St Peter's Street at the Ermine Street end had also been reported but not resolved, and had been reported again this week by the Acting Clerk.

RESOLVED to write to District Cllr Howell seeking his support to resolve the problems.

The village name sign at the north entry the village had been vandalised. Cllr Smith undertook to look into this.

#### 4.2 (4.1.1) Village Hall refurbishment update

The builders were currently undertaking damp proofing. The works should be completed in three weeks' time, all within the grant.

The Amey plaque is to be erected above the notice board. RESOLVED that Cllr Bushby should look at the location in daylight to make the final decision.

### 5. Local matters and members' items for info only unless stated

#### 5.1 Reports on local matters for information only

The LHI update had been reported earlier.

A resignation had been received from Speedwatch. There were currently four people involved and four more were needed.

All dog bins provided will be litter bins from now on.

### 6. Planning and Tree Works

#### 6.1 Applications received since the last meeting

6.1.1 S/4020/18/FL – 7 Ermine Street – Internal and external alterations including 1- sweep flue. 2 – Supply and fit a stainless steel gather to the base. 3 – Supply and fit a stainless steel twin flue wall system. 4 – Vent the flue as necessary. 5 – Finish at the top with a 1.2m chimney pot. 6 – Changing a 9 x 9 air vent cover replacing with an 18 K back. 7 – Access via a cherry picker. 8 – Supply a carbon monoxide alarm.

Noted.

6.1.2 S/4021/18/LB – 7 Ermine Street – As above, listed building consent

Noted.

6.1.3 S/4296/18/DC – 88 Ermine Street – Discharge of condition 2 of planning application S/1168/18/VC which is replacement eco-dwelling

Noted.

6.1.4 S/4443/18/DC – Land to the west of Cambourne – Discharge of condition 13 (Employment delivery strategy) of planning permission S/2903/14/OL

Noted.

6.1.5 S/4479/18/DC – South of A45 Caxton/Bourn – Discharge of conditions of planning application S/1371/92/O

Noted.

#### 6.2 SCDC Decision notices

6.2.1 S/0964/18/DC – Land to the west of Cambourne – Discharge of condition 42 (Archaeology) of planning permission S/2903/14/OL – Permission granted.

6.2.2 S/0896/18/FL – The Orchard, 2 Ermine Street – New one and a half storey dwelling with detached garage on land adjacent to 2 Ermine Street – Permission granted.

6.2.3 S/2234/18/FL – Caxton Baptist Chapel, Ermine Street – Conversion of the former Caxton Baptist Chapel to create 1 no. 3-bedroom dwelling – Permission granted.

- 6.2.4 S/2235/18/LB – Caxton Baptist Chapel, Ermine Street – As above, listed building consent – Permission granted.
- 6.2.5 S/2895/18/DC – 53 Ermine Street – Discharge of conditions 3 (Materials) and 4 (Precise details) of planning permission S/0181/16/LB – Permission granted.
- 6.2.6 S/3126/18/NM – Land adj 94 Ermine Street – Non-material amendment of planning permission s/0539/16/FL – Permission granted.
- 6.2.7 S/3495/18/DC – Caxton Depot, Royston Road – Discharge of conditions 4 (Fire hydrants), 5 (Badger licence) and 9 (Traffic management plan) of planning consent S/1064/17/FL – Permission granted.
- 6.2.8 S/3846/18/FL – South View, 31 Bourn Road – Discharge of condition 5 (Landscape) for planning permission S/0547/17/FL – Permission refused.
- 6.2.9 S/4023/18/FL – 30 Bourn Road – Replacement dwelling and garage – Permission granted.

6.3 Tree works applications – to consider any received  
None.

## **7. Finance and procedure**

7.1 To receive the financial report and approve the payment of bills

RESOLVED to receive the financial report, and that the invoices and bank statements be checked at the end of the meeting, before the cheques are signed.

RESOLVED that the payments as listed be approved for payment, plus LGS Services (Admin support) £553.70 and Algar Signcraft (dog sign) £79.20.

RESOLVED to note that a payment of £148.63 in favour of Buchans (Grass cutting) had been issued between meetings. (Prop SB, 2nd HB, unanimous)

ICO (DPA registration) (DD)	£35.00
Sports Equip (Safety surface repair)	£2190.00
LGS Services (Admin support)	£586.74
Buchans (Grass cutting)	£641.01
Earth Anchors (Dog bin)	£109.20
K Howard (War memorial fence)	£103.86
Salary	£2.22
Salary	£27.13
Salary	£250.42
HMRC (PAYE)	£158.80
NEST (Pension) (DD)	£118.11

Credits, including a VAT reclaim and receipt of the precept, were noted.

7.2 To consider any quotes for urgent works required because of risk and Clerk's use of delegated powers

RESOLVED to obtain quotations for repair of the bus shelter at Ermine Street/Brockholt Road where the plastic had been smashed and the wood broken, and to consider submitting an insurance claim.

7.3 To consider play equipment checks reports

Noted that all was in order at present.

On a proposition by the Chairman, it was agreed to vary the order of business to take items 7.4, 7.5 and 7.6 at the end of the meeting.

## **8. To consider matters arising out of correspondence received including**

8.1 CCC – Funding for Bikeability cycle training in schools

RESOLVED to respond that the Parish Council is supportive of the request and would be willing to contribute £200.00 if required.

8.2 SCDC – Greater Cambridge Draft Housing Strategy

RESOLVED the Parish Council strongly disagrees with Question 10 on delivering homes on exception sites.

RESOLVED Cllr Howard should complete the response on the Parish Council's behalf.

8.3 CCC – Business Plan consultation

Noted.

8.4 CAPALC – Buckingham Palace Garden Party nominations

None.

7.4 To review the budget FY2019 and consider arrangements for any outstanding projects and if any under-spends at year end should be earmarked

The budget for FY2019 was reviewed.

RESOLVED:

- To earmark the balance of £1500.00 under the Advertising heading as a Website reserve.
- To make provision of £1000.00 for S137 donations.
- Special projects – Provision of £200.00 for the Bikeability scheme.
- To earmark £500.00 for the Flood Risk reserve.
- Provision of £1000.00 for LHI projects.
- To allocate £1000.00 to the Contingency budget.
- Provision of £2000.00 for Play equipment inspection work.
- To earmark £2000.00 for the Village Hall.

7.5 To consider and approve the budget for FY2020

RESOLVED that the budget as discussed be approved. (Prop SB, 2nd HB, unanimous)

7.6 To set and demand the precept for FY2020

RESOLVED to set the precept at £19,593.80. (Prop SB, 2nd HB, unanimous)

9. Closure of meeting

There was no further business and the meeting closed at 10.05 pm.

Signed .....Chairman .....date.